**COM 110 - Interpersonal Communication**

**COURSE SYLLABUS**



**Instructor:** Professor J. Barron

**Email:** jbarron@pennhighlands.edu

**Course Sessions:** Mon-Wed-Fri, 2:00 pm – 2:50 pm

**Location**: RICH B114

**Start Date:** 01/13/14

**End Date:** 05/05/14

**Credits: Lecture**, 3**; Lab**,0

**Pre-requisite(s):** None

**Co-requisite(s):** None

1. Course Description:

This course is a growth-oriented, adaptive communication course that helps students to become more self-confident and self-aware in relationships with friends, co-workers, intimates, and family members.

1. Course Content:

* Understanding Interpersonal Communication
* Developing Interpersonal Communication Skills
* Using Communication Skills to Improve Relationships

1. Course Methodology

From the first day of class, students are participants in the study of interpersonal communication. Lectures, the textbook, supplementary sources including videos, DVDs, Internet resources and possible guest speakers will be used, along with the discussion of related topics, case studies, and exercises.

1. Text and Supplementary Material

Verderber, Kathleen, Rudolph F. Verderber. ***INTER-ACT: Interpersonal Communication Concepts, Skills, and Contexts, 13th edition.*** New York: Oxford University Press, Inc., 2013.

Other materials as provided by the instructor.

1. Student Evaluation

Each student’s final grade will be determined by the several evaluations, which will be a combination of exams, homework and project deliverables. Assignments will be expected when due and points may be deducted for late assignments. If a student misses an exam, the grade will be zero unless the absence was a result of extenuating circumstances that are verifiable by the instructor, in which case a make-up examination will be scheduled. There will be no make-ups given for the final exam.

The student’s final grade will be calculated based upon the following weighting:

* + 1. Attendance 5%
    2. Homework 20%
    3. Current Event 5%
    4. Projects 35%
    5. Exams 35%

The student’s final grade will be determined using the following grading policy:

90%-100% = “A”

80% - 89% = “B”

70% - 79% = “C”

60% - 69% = “D”

below 60% = “F”

The student’s final grade will be determined using the following grading policy:

90%-100%=”A”, 80%-89%=”B”,70%-79%=”C”,60%-69%=”D”, Below 60%=”F.”

Each student must demonstrate the ability to perform all learning objectives in order to receive a minimum grade of “C” for the course.

1. Expected Learning Outcomes:

After successfully completing this course, it is expected that…

* + The student will develop an awareness of communication skills that are important in any relationship or conversation
  + The student will be able to demonstrate critical listening skills.
  + The student will be able to understand differences and similarities in communicating in social, intimate, workplace, familial, and cultural relationships.

1. Course Outline:

The following is a tentative schedule for the term. Your instructor may deviate from the schedule as deemed necessary. Advance notice will be provided by your instructor if changes are made to this schedule.

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| **Week** | **Topic** | **Readings** |
| 1/13-1/17 | Introductions, Orientation to IPC | Ch. 1 |
| 1/20 (No Class) 1/22-1/24 | Forming and Using Social Perceptions | Ch. 2 |
| 1/27-1/31 | Intercultural Communication | Ch. 3 |
| 2/3-2/7 | Verbal Communication; Nonverbal Communication | Ch. 4, 5 |
| 2/10-2/14 | Project 1: Group Presentation |  |
| 2/17 (No Class) 2/19-2/21 | Communication in the Life Cycle of Relationships | Ch. 6 |
| 2/24-2/28 | **Exam Chapters 1-6**  Listening Effectively | Exam  Ch. 7 |
| 3/3-3/7 | Holding Effective Conversations | Ch. 8 |
| 3/10-3/14 | Supporting Others, Communicating Personal Information: Disclosure and Privacy | Ch. 9,10 |
| 3/17-3/21 | Using Interpersonal Influence, | Ch. 11 |
| 3/24-3/28 | Managing Conflict | Ch. 12 |
| 3/31-4/4 | Prep for Final Project, AND Mystery Project! |  |
| 4/7-4/11 | Managing Conflict **Exam Chapters 7-12** | Ch. 12, Exam |
| 4/14  4/15-4/18 (No class) | Communicating in Intimate Relationships: Families, Friendships, Marriages, and Other Life Partnerships | Ch. 13 |
| 4/21-4/25 | Communicating in the Workplace | Ch. 14 |
| 4/28-5/5 | Final Project due, Review **Final Exam Chapters 13-14** | Exam |